

UNCLASSIFIED INTERNAL USE ONLY CONFIDENTIAL SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Advance Account No. 013842

FROM: Howard Hunt C/DO/OPRP Room 563, Matomic		EXTENSION 3117	TO: _____ DATE 21 August 1963
TO: (Officer designation, room number, and building)		RECEIVED 8/21	OFFICER'S INITIALS X/BS
1. DO/B&F			COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) 1-2 Realize such a reclaim must have approval of Operating Div. It is our understanding JMAFE is terminated and SAS is not a continuation. If this is correct should this claim go 58A/DDS or where _____. Believe FIN. Div should ascertain if this claim can be paid & advise the correct channel <i>LSL</i>
2. Accounts Receivable of Accounts Branch, FD Room 6-E-13		Unit	
3. Headquarters			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

FORM
5-62

610 USE PREVIOUS EDITIONS

 SECRET CONFIDENTIAL INTERNAL USE ONLY UNCLASSIFIED

*5635
M-114*

RETURN TO CIA
Background Use Only
Do Not Reproduce

21 August 1963

MEMORANDUM FOR: Chief, Finance Division
THROUGH : Accounts Receivable Unit, Accounts Branch
Finance Division, Room 6-E-13, Headquarters
SUBJECT : Reimbursement for JMATE Operational Expenditure
REFERENCE : Advance Account - No. 013842

1. After termination of my assignment with JMATE at JMWAVE, I was billed for repayment of advance account in the amount of \$503.44, which sum I paid by personal check No. 3337, dated 16 July 1962, FD Receipt No. 4944, dated 19 July 1962.

2. Payment was made with reservations, since at the time of my departure from the JMWAVE area the Finance Officer estimated that when my accountings were reconciled they would reflect a credit in my favor of several hundred dollars. Therefore, I was surprised to find myself in a debit position when the accounting was finally completed. Although I would have been authorized to voucher the balance, I assumed that all credits had been taken into account, and so did not exercise the option.

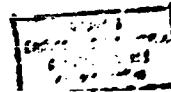
3. In early May, 1963, I received a telephone call from Mrs. [Lucia R. Hardester] who had been my Administrative Assistant at JMWAVE. She was departing the following day PCS for [Rabat] and wished to inform me that in packing she had come across a receipt signed by Spencer O. TERTELING (P) in the amount of \$500 which, she said, she had neglected to turn in to the JMWAVE Finance Officer to be credited against my account. The following day I received through the mail the receipt in question which is forwarded herewith as Attachment A.

4. In the interim, DODS B&F conducted a search of the accountings relevant to my advance account and were unable to establish that an entry had been processed reflecting credit of the \$500 TERTELING receipt. This accords with the prior failure of the receipt to have been forwarded to JMWAVE Finance as it should have.

5. Based on the above, Mrs. [Hardester's] statement and my own recollection of events and accounting procedures then

D3

SECRET



3/80

14-00000

in effect at JMWAVE, I am requesting reimbursement in the amount of \$500.00 as substantiated by the attached receipt.

6. Your approval is requested.

Howard Hunt
HOWARD HUNT
Chief
DO/OPRP

Attachment -
Receipt dtd 1 May 1961,
in amt of \$500, signed
by Spencer O. TERTELING (P)

- 2 -

SECRET

SECRET

Received
from

1 May.

1961.

Five hundred

Dollars.

\$ 500.00

in cash bank
check

SECRET

SECRET

NOTIFICATION OF TRANSFER OF FUNDS OR ACCOUNTS		TO FEDERAL BUREAU OF INVESTIGATION FBI-CIO OFFICER, J.M.A.T.P.	DATE 19 May 1961 1 A.M.	RECEIVED BY THE CIO 42	
FROM FBI-CIO OFFICER, J.M.A.T.P.			W-196		
AMOUNT OF FUNDS TRANSFERRED		U.S. \$ 1,563.00	AMOUNT	\$ 1,563.00	
NAME AND ADDRESS OF THE PAYEE		GRABANIC, Toronto S.			
STATION OR FIELD OFFICE WHERE RECEIVED		1260			
TIME RECEIVED BY STATION OR FIELD OFFICE		19 May 1961			
ACCT OF EXPENSE		<input checked="" type="checkbox"/> ADVANCE	<input type="checkbox"/> PAYROLL & OTHER	<input type="checkbox"/> TRANSFER OF FUNDS	
<input type="checkbox"/> ACCEPTS UNDER D.G.		<input checked="" type="checkbox"/> INDIVIDUAL			
<input type="checkbox"/> RECEIPTS ATTACHED		<input type="checkbox"/> PROJECT			
EXPLANATION					

To transfer the outstanding advances of CRISAYAC,

**Operational = \$ 150.00
Individual = \$ 1,413.00
 \$ 1,563.00**

1fa

Bertram E. VANICE